

PRE-EMPLOYMENT QUESTIONNAIRE

Date:

Last Name		First Name		Social Security Number	
Current Address			City	State	Zip
Phone Number		Secondary Phone Number		Referred By	
Position			When Can You Start?		Salary Desired
Are You Employed Now?		Are You Legally Authorized To In The United States?		Have You Applied With Us Before?	
	Name and Location of School	Years Attended	Did you Graduate?	Subjects Studied	
High School					
College					
Other Type of School					
Special Studies, Classes Or Interests					
Special Training or Skills					
Were You In The Military?				Rank	

FORMER EMPLOYERS

(List you last four employers in order starting with the most recent)

Month/Year	Employer Name and Address	Salary	Position	Reason For Leaving
From				
To				
From				
To				
From				
To				
From				
To				

PERSONAL REFERENCES

(references need to be persons not related to you and that you have know for at least a year)

Name	Address	Business	Years Known

"I certify the information I provided is true and complete to the best of my knowledge and understand that falsified statements on this application shall be grounds for dismissal."

"I authorize investigation of all statements, former employers, and personal references. I release the company from all liability for damages resulting from utilization of such investigation."

Date	Signature
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This is pre-employment questionnaire and you may be asked for additional information.